

EXTENSION APPLICATION FORM

Accreditation extensions may be approved by the National Lutheran School Accreditation Executive Committee when a school is facing extreme extenuating circumstances. An extension, if granted, is valid for a period of one year and is not renewable. In order for an extension to be requested, the following must be submitted no later than March 1 of your accreditation year:

- A complete description of the extreme extenuating circumstances resulting in the request;
- A written endorsement by the district education executive; and
- A \$200 extension fee.

SCHOOL INFORMATION

School _____

LCMS district _____

Address _____

City _____ State _____ Zip _____

School administrator's name _____

School administrator's email _____

Early childhood administrator's name (if applicable) _____

Early childhood administrator's email (if applicable) _____

School phone number _____

SIGNATURES

School administrator's signature Date

Early childhood administrator's signature (if applicable) Date

Governing authority/school board chairperson's signature Date

Pastor/pastoral advisor's signature Date

District education executive's signature Date

INSTRUCTIONS FOR APPLICATION SUBMISSION

Send your completed and signed application, extension fee check and description of extenuating circumstances to your local **LCMS district education executive** for final approval and submission to the national NLSA office. This must be submitted to the district no later than March 1 of the year of your accreditation expiration.

Districts will send these three items plus a written endorsement of the extension request to:

The Lutheran Church—Missouri Synod
Attn: NLSA — School Ministry
1333 S. Kirkwood Road
St. Louis, MO 63122-7295

NLSA Contact Information:

Rebecca Schmidt, Director of LCMS School Ministry
Phone: 314-996-1716
Email: Rebecca.Schmidt@lcms.org

Kris Freeman, Coordinator of LCMS School Ministry
Phone: 314-996-1294
Email: Kristin.Freeman@lcms.org